



Councillors are summoned to the Annual Meeting of the Parish Council on Thursday 14th May 2020
at 7.00pm held by Zoom video conference

Parishioners and other interested parties are welcome to participate
Please contact the Clerk to attend. Email address below

AGENDA

- 1. To receive apologies for absence.**
- 2. To receive declarations of interest and written requests for dispensations.**
- 3. Election of the Chairman.**
 - Sign declaration of acceptance
- 4. Election of the Vice Chairman.**
- 5. Appointment of councillors to working groups:**
 - Finance, Admin & Communication
 - Planning
 - Highways & Public Rights of Way
- 6. Appointment of the following:**
 - Footpaths officer
 - Weston village hall representative
 - Lengthsman liaison
 - Tree officer
 - Defibrillator liaison
- 7. Open Forum**

To receive the views of local residents on parish matters.
- 8. To agree and sign the minutes of the meeting held on Thursday 16th April 2020.**
- 9. To receive verbal reports, the clerk's actions report and consideration of any necessary actions.**
- 10. Highways**
 - 10.1 To consider Highways issues for reporting to Balfour Beatty.
 - 10.2 A40 Traffic calming measures, and any other matters in relation to section 106 funds available.
 - 10.3 SID update.
 - 10.4 Culvert at Penheligan House.
 - 10.5 Proposal for road name signs.

11. Lengthsman

11.1 To consider work to be undertaken by the Lengthsman.

11.2 To receive a report from Cllr Prince concerning work carried out by the lengthsman.

12. Footpaths

12.1 To receive a report from the footpaths officer and consider work required as appropriate.

12.2 Update on the footpath's improvement programme.

13. Planning

13.1 To note planning applications approved/refused by Herefordshire Council since the last meeting.

13.1 (a) P201113 – Chestnuts Barn, Pontshill – First floor extension over existing ground floor to create an additional bedroom.

13.2 To receive Planning Group report.

13.3 NDP Review.

14. Finance

14.1 To note year end bank balances as at 30th April 2020 £ 34,510.88 and £ 3,531.63 total £

14.2 To agree and approve the budget report.

14.3 To consider invoices for payment:

14.3 (a) £283.40 Clerk salary April

14.3 (b) £70.85 Clerk tax April

14.3 (c) £15.30 Chair's travel expenses

14.4 To consider the signing of the Certificate of Exemption, Annual Governance Statement and Annual Accounting Statement for the year end 2019-2020.

14.5 To approve the expenditure of £50.00 for upgrading of the website to meet current requirements.

15. Review of insurance policy

To consider renewal of council insurance from 1st June and a quotation received from current brokers Came & Co.

16. Neighbourhood Planning Projects

To receive verbal reports on the following Neighbourhood Planning projects and consider any actions

16.1 Road Safety - See Item 6

16.2 Services and Facilities.

16.3 Sustaining the Rural Environment.

16.3.1 Weston Tree Enhancement.

16.3.2 Wildflower Areas.

17. Proposed renewal of crumbling steps to Weston Church.

18. Renewal of footpath sign boards.

19. To consider a proposal on Council Working Groups.

20. Correspondence

No new correspondence received.

21. Seeking opinions from young people in the Parish.

22. Dog Bins

23. Change to the methodology of litter picks.

24. Items raised for next agenda (no discussion)

25. To note date of next meeting as Thursday 4th June 2020 @ 7.30pm.

To agree the meeting dates for the following year as the first Thursday monthly excluding February and August, the dates being 2nd July, 3rd Sept, 1st October, 5th Nov, 4th Dec, 7th Jan 2021, 4th March 2021, 1st April 2021.

Nick Richmond

Clerk

Weston-under-Penyard Parish Council

Email: westonunderpenyardparishclerk@outlook.com

8th May 2020