



**Minutes of Parish Council Meeting held Thursday 5th December 2019
at 7.30 p.m. at Weston Village hall.**

Present: Chairman Linda Dunn, Rod Barker, Chris Morris, Linda McGill, Martin Firman, Liam Kearns, John Smart, Terry Prince
In attendance: Nick Richmond, Parish Clerk.

1. To receive apologies for absence.

Apologies received from John Bonham.

2. To receive declarations of interest and written requests for dispensations.

No declarations made.

3. Open Forum.

To receive the views of local residents on parish matters.

No parishioners present.

4. Minutes of previous meetings.

4.1 To agree and sign the minutes of the meeting on Thursday 3rd October 2019.

It was **RESOLVED:** to agree and sign the minutes of The Parish Council Meeting of Thursday 7th November 2019 with a hand-written addition that the meeting had discussed the parish information boards and Cllr. Morris was to find someone capable of reproducing the worn sections.

5. To receive verbal reports and consideration of any necessary actions.

The Clerk's actions document was discussed and accepted.

6. Highways

6.1 No new issues identified.

6.2 A40 Traffic Calming re Section 106 money and potential No Overtaking ban.

Mark Hadley's (Balfour Beatty) update was noted. Council awaits the final design and budget from BB before any further comment.

ADL (subcontracted by Balfour Beatty) had met with some councillors to obtain views about a potential No Overtaking ban through the village and whether it would be beneficial in addition to the existing BB road safety scheme. It was agreed by Council and ADL that a ban was not necessary.

6.3 HGV vehicles in excess of 7.5T on the Pontshill-Bill Mills road.

Cllr Firman met Henry Chinn at Cobrey Farms to discuss parishioners concerns over HGV's. Mr. Chinn advised that at the peak of their season there were three HGV's daily in and out of their yard so six movements in all along the Pontshill to Bill Mills road. The condition of the right hand turn out of their premises had applied only to their chicken business. Mr Chinn advised that although they did not own the HGV's or control them they would ask the drivers to show courtesy toward local parishioners. Cllr Firman will write a report of his meeting which the Clerk will forward to all parishioners who had raised complaints.

6.4 Re-siting of 30mph sign.

The Chair had contacted M F Freeman to confirm when the 30 mph sign single pole was going to be installed. No response had been received and contact would be made again.

6.5 SID update

Cllr Barker advised that Balfour Beatty had apologized that the batteries were malfunctioning and they were working to resolve the issue. They have requested that council pays their invoice for 16 days

WD

deployment, however the data they supplied seemed to show only 5 days of deployment, so Cllr Barker will ask that their invoice be amended.

6.6 Flower pots at the Weston Cross pub.

The flower pots have been removed. The Chairman would ask that they do not reappear in the spring in the same place obscuring the view of drivers turning onto the A40.

6.7 Damaged grit bins.

Cllr Kearns will place a blue open bin in place of the damaged one in Whitehall Lane. Clerk will ask Balfour Beatty locality steward to fill it and ensure that all bins are filled (some in Rectory Lane are only half full). Clerk will check at the same time that the damaged bin in Hoovers Lane will be replaced and filled. Council decided not to take up the offer of a tonne of salt as there is nowhere it can be stored or means of delivery to bins. Balfour Beatty should be refilling the bins in the event of an extended period of icy weather.

6.8 Culvert at Penheligan House.

Balfour Beatty are to clear the silt from the culvert and, if they think it necessary, ask the landowner to clear out the stream below the culvert where horses have eroded the bank. Clerk to ask BB when this work will be carried out.

7. Lengthsman

7.1 No new work identified.

7.2 Tender for the lengthsman contract.

The tender document was sent and replies have been received. A group from the council comprising of Cllr's Smart, Prince and Bonham are to meet the applicants and produce a recommendation to council.

7.3 Proposed Annual Maintenance Plan Contract.

It was **RESOLVED** to sign the contract asking for clarification of Annexe 3 and review the decision next year.

8. Footpaths

8.1 The Footpaths Officer Cllr Smart had presented his report, and advised that Balfour Beatty had now installed all the required signposts.

9. Planning

9.1 Planning applications below.

9.2 The Planning Group Report was received.

Cllr Smart raised a point about condition 7 (visibility splay) at Rudge Farm (P171259), and the Chair will ask the enforcement officer to ensure that the condition is met before any work commences.

9.3 P193575 – Redwood, Hyde Orchard, Two storey extension.

No objection

9.4 P193892 – Rock Farm, Lea, Proposal for 3.85 hectares of poly-tunnels.

It was agreed to defer to Lea PC with comments.

9.5 To review the NDP.

It was **RESOLVED** to wait for the date of HC's NDP 'surgery'. A sub group would then convene to put together questions to take to the surgery and get an understanding of what is required to review and, if necessary, update the plan.

10. Finance

10.1 The bank balances as at 30th November 2019 £ 33,391.69 and £ 3,528.11 were noted. Clerk is to arrange to change the statement date to allow councillors at least one week to look at the accounts prior to meetings.

10.2 The budget report was received and approved.

10.3 The following invoices were approved for payment:

10.3 (b) £247.00 Clerk salary November

10.3 (c) £61.75 Clerk tax November

The following invoice was **NOT APPROVED** for payment:

WP.

10.3 (a) £169.20 Balfour Beatty SID invoice. See minute 6.5.

10.4 To agree new signatories for the bank account.

Cllr Barker having resigned from council the Clerk will obtain a new bank mandate to change the signatories. It was **RESOLVED** that the signatories would be Chair Dunn and Cllr's Morris and Firman.

11. Parish Projects

11.2 Road Safety

Covered under Highways item 6.

11.3 Services and Facilities

No update

11.4 Sustaining the Rural Environment

No update.

11.5 Weston Tree Enhancement.

No update.

11.6 Wild Flower Areas

Cllr Morris advised that his and Cllr William Wilding's e-mails to the contact at Balfour Beatty, who advised that they had a budget for wild flower areas, had been unanswered so he will follow up by phone.

12. Proposed renewal of crumbling steps to Weston Church.

Cllr Barker has contacted the Land Registry who could not help identify the landowner where the steps are located, but he will continue to investigate ownership.

13. Correspondence

13.1 Bus shelter at Penyard Gardens.

Council **RESOLVED** to repair the bench inside the bus shelter and place a new bin with a lid outside the shelter. Quotes are to be obtained from Wayne Reed and the company that repaired the bench opposite. It was hoped that one of the Lengthsman jobs (when appointed) would be to empty the bin.

14. Council E-mail policy

It was **RESOLVED** to adopt the amended e-mail policy and publish it on the website.

15. Seeking opinions from young people in the Parish.

Council thanked Cllr Bonham for progressing this and agreed that he continue with the questionnaire he suggested as Weston School have said they are happy to participate.

16. Review of the Asset and Risk Registers.

Council reviewed both registers. The asset register is to be updated to show 6 noticeboards rather than 3 and have 4 grit bins added.

17. Initiate process for two new councillors.

Clerk is to contact HC election department to advise them of the two vacancies and initiate the process of advertising for interested parties to be co-opted.

18. Items raised for next agenda (no discussion)

18.1 Agenda focus.

19. To note date of next meeting as Thursday 9th January 2019 at 7.30pm Weston Village Hall

Nick Richmond

WR.

Clerk
Weston-under-Penyard Parish Council
20th December 2019

Signed: *L.M. Dunn*

Chairman

Date *9 Jan 2020*