



**Minutes of Parish Council Meeting held Thursday 16th May 2019
at 8.10 p.m. at Weston village hall.**

Present: Chairman Linda Dunn, Rod Barker, Chris Morris, Linda McGill, Liam Kearns, Martin Firman, Deidre Byrne.

In attendance: Nick Richmond, Parish Clerk, and six parishioners

1. Election of Chairman.

Linda Dunn was nominated and elected as Chairman.

2. Election of Vice Chairman.

Rod Barker was nominated and elected as Vice Chairman.

3. To receive apologies for absence.

No apologies – all elected Councillors present.

4. To receive declarations of interest and written requests for dispensations.

No declarations made.

5. Open Forum.

To receive the views of local residents on parish matters

None raised other than already on the agenda.

6. Minutes of previous meetings.

6.1 To agree and sign the minutes of The Parish Council Meeting on Thursday 11th April 2019.

It was **RESOLVED:** to agree and sign the minutes of The Parish Council Meeting on Thursday 11th April 2019

7. Parish Council Elections 2nd May 2019

7.1 The Chairman and elected councilors signed Declaration of Acceptance forms which were witnessed by the Parish Clerk.

7.2 Written requests for co-option to the Parish Council have been received from four parishioners. The four (and any others who may express an interest by the end of May) will be invited to the June meeting to give a short presentation on why they wish to be parish councilors, which will be followed by a secret paper ballot of elected councilors to decide which three will be co-opted.

8. Membership of working groups.

8.1 The following were appointed to working groups;

8.2 Finance – Linda Dunn, Rod Barker, Deidre Byrne and The Parish Clerk.

8.3 Planning – Linda Dunn, Martin Firman, Liam Kearns and Chris Morris.

- 8.4 Footpaths Officer – John Smart was appointed.
- 8.5 Tree Warden – Paul Rutter was appointed.
- 8.6 Village Hall Representative – Rod Barker.

9. Highways

- 9.1 Re-siting of 30mph speed limit sign on the A40. Clerk to take up with Balfour Beatty.
- 9.2 Traffic Calming – the traffic survey on the A40 showed that lorries were the main culprits in non observance of the 30 mile speed limit.
- 9.3 Two of the parishioners present introduced the problem of HGV lorries over 7.5 tonnes using the Pontshill to Bill Mills road. Council agreed to take the matter up with the Balfour Beatty locality steward and speak to Cobrey Farms who the lorries were probably going to.
- 9.4 Postponement of resurfacing work on the A40 was discussed – another matter for taking up with Balfour Beatty – Clerk to action.
- 9.5 Request for a sign at Hoovers Lane to advise large HGV vehicles that they will get stuck further down. Council agreed that a sign was appropriate and Rod Barker would contact the complainant to discuss siting of the sign.

10. Lengthsman

It was identified that all road signs in the Parish require cleaning, and a sign at Berry Hill Lane has fallen off and needs fixing. Clerk to arrange.

11. Footpaths

- 11.1 John Smart's comprehensive footpath improvement plan was noted and he was thanked by Council for his work on this, however Councillors wanted more time to review the report.

12. To receive verbal reports.

The Clerk reported on the completion of the repairs to the bench at Penyard Gardens bus stop and the positive reaction received from residents.

13. Planning

No new planning applications were received

14. Finance

- 14.1 The bank balances were noted as £ 26,796.34 and £ 3,524.46 as at 13th April 2019.
- 14.2 The budget v spend report was also noted. An improved accounts system was proposed by the Clerk and accepted by Council. The Clerk reported that the annual accounts had been delivered to the internal auditor Herefordshire Association of Local Councils.
- 14.3 The following were agreed to be paid:
 - Came & Co – Annual Insurance cover £ 294.17
- 14.4 To note bacs remittance of first precept payment 2019/20 as £6250.00
- 14.5 £ 161.40 Deposit to AMG Construction for replacement of the wooden boards at Penyard Gardens bench
- 14.6 £ 20.00 VAT on HALC course attended by Clerk.
- 14.7 £ 195.55 Clerk salary April 2019.
- 14.8 £ 48.89 HMRC Clerk tax April 2019.
- 14.9 £ 510.00 For installation of the SID base plate west of Weston village on the A40.
- 14.10 A new bank mandate was presented to Council as only two councillors were currently able to sign cheques. It was decided that the new signatories would be Linda Dunn, Rod Barker, Chris



Morris and Dierdre Byrne.

15. Parish Projects

15.1 SID – Council approved the signing of the contract for the SID to be placed on The A40 approach to Weston from Ross.

15.2 No report on the Community right to bid.

15.3 The litter pick had been a success on the Saturday. It was to be noted in the minutes a vote of thanks from the Council to the unidentified parishioner who cleaned the bus shelter.

16. Sponsorship of Community Champion's Award

Martin Firman reported that details of this were to go out with the Weston News.

17. Parish Council Booklet

Martin Firman handed around draft copies of the very professional looking booklet, and asked for any comments to be made very soon prior to full printing.

18. NDP

Mike Dawson had been invited to present a report on a potential review required of the Council's NDP in light of comments made regarding Herefordshire Council's Core Strategy. The suggestion was that Parish Council should consider making preparations for a review in early 2020.

19. Correspondence

19.2/3/4

All items of correspondence related to Highways and the responses can be seen in item 9.

20. Items raised for the next agenda

None raised.

21. Date and place of the next meeting.

Next meeting will be held on Thursday 6th June at 7.30 pm at Weston Village Hall

Signed

L.M. Dun

Chairman Date

June 6th 2019.