



**Minutes of Parish Council Meeting held Thursday 10th April 2019
at 7.30 p.m. at Weston village hall.**

Present: Chairman Linda Dunn, Rod Barker, Chris Morris, Paul Marshall and Linda McGill
In attendance: Nick Richmond, Parish Clerk and John Smart

1. To receive apologies for absence.

Liam Kearns, Martin Firman, Bryan Davies and Deidre Byrne.

2. To receive declarations of interest and written requests for dispensations.

No declarations made.

3. Open Forum.

To receive the views of local residents on parish matters

None raised.

4. Minutes of previous meetings.

- 4.1 To agree and sign the minutes of The Parish Council Meeting on Thursday 7th March 2019.
It was **RESOLVED:** to agree and sign the minutes of The Parish Council Meeting on Thursday 7th March 2019
- 4.2 To agree and sign the minutes of the extraordinary meeting held on 29th January 2019.
It was **RESOLVED:** to agree and sign the minutes of the extraordinary meeting held on 29th January 2019.
- 4.3 The minutes of the Parish Council meeting of January posted on the website omitted the second page. **Chris Morris to rectify.**

5. Report of the Clerk's actions.

- 5.1 Having been on holiday for three weeks the Clerk had only one action to report.
It had been decided at the previous meeting that the Parish Council would pay for the repair of the bench near the bus stop at Penyard Gardens. The Clerk had posted this job on the internet and had one response from AMG Construction, a company that undertakes lengthsman work for various councils.
It was resolved that the Clerk would obtain a quotation from AMG Construction, and if the cost was not more than £ 500.00 the Clerk would authorize AMG Construction to carry out the work. **Action Nick Richmond Clerk**
- 5.2 It was noted that the Chairpersons actions had been placed on the website under associated documents.

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6. Parish Council Elections 2nd May 2019

Notices of the uncontested election of Weston-under-Penyard Parish Council have been received and are being displayed on the notice boards, along with the notices of election for Penyard Ward. The persons elected are Rodney Barker, Deirdre Byrne, Linda Dunn, Martin Firman, Liam Kearns, Linda McGill and Chris Morris. There is therefore a need to co-opt three people onto the Council. Councilors would approach potential individuals. It was decided to advertise for candidates in the Weston News. **Linda Dunn to contact them.**

7. Highways

- 7.1 Vegetation encroachment has been reported of the footpath along the A40 from Ryeford.
- 7.2 Liam Kearns having met Lengthsman Wayne Reed to assess how the passing places along Bartwood lane should be cleared so as to avoid further road traffic accidents, the urgent work required to rectify this situation has been carried out by Wayne, and we have received an e-mail thanking him for 'the excellent work' from the parish Clerk of Hope Mansell who brought this situation to our attention. The locality steward is to rod to prevent water washing away the repairs.
- 7.3 Re-siting of the 30 mph speed limit sign on the A40 remains unresolved. **Nick Richmond to e-mail the Highways Department.**
- 7.4 The introduction of traffic islands has been raised before due to the 20% increase in traffic through Weston due to the Model Farm development. Rod Barker advised that the results of the Balfour Beatty traffic survey on the western approach to Weston on the A40 were expected soon. Linda Dunn advised that £ 84k was available for highways improvements and she would consult Yvonne Coleman concerning this money. **Rod Barker is to produce a draft report outlining the concerns of parishoners, and Nick Richmond is to reply to Chris Bailey who raised this topic.**

8. Lengthsman

As well as the two days work required at Bartwood Lane, Wayne has completed all the outstanding jobs except for two posts and a waymarker to be installed at Pontshill. It was therefore agreed that Council would pay Wayne's invoice of £ 975.00 for all these jobs.

9. Footpaths

No new issues reported.

10. Planning

P191038 a house at Bromsash was discussed but council decided no comment was appropriate and to defer the matter to Linton Parish Council. **Nick Richmond to respond on those lines.**

11. Finance

- 12.1 The bank balances were noted as £ 27,644.65 and £ 3,524.46 as at 13th March 2019.
- 12.2 The budget v spend report was also noted. The £ 1,098.00 spend on SID payments to Balfour Beatty had not been included. **Nick Richmond to rectify.**
- 12.3 It was agreed to pay all the invoices presented as shown below:
 - 12.3 (a) £ 975.00 to Lengthsman Wayne Reed.The Clerk having been on holiday for most of March no payment was requested.
- 12.4 Year End Accounts – **Nick Richmond to check that HALC will act as internal auditor.**

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12. Parish Projects

12.2 SID – Rod Barker advised that the SID base plate had been installed and the cost would be £ 250.00 to install the SID itself.

12.3 No report on the Community right to bid.

12.4 Linda McGill said that the refreshments for the litter pick had been organized. Rod Barker was to contact Balfour Beatty for high viz jackets and equipment for the litter pick.

12.5 Linda Dunn has e-mailed Paul the tree surveyor to ask if he is available to give an arboreal talk before the May annual meeting

13. Sponsorship of Community Champion's Award

This matter was deferred to the next meeting in the absence of Martin Firman.

14. Parish Council Booklet

This matter was deferred to the next meeting in the absence of Martin Firman.

15. Correspondence

15.1 It was decided that the Council's draft responses to the matters raised by John Smart are to be sent to him by the Clerk, who will monitor to ensure all necessary actions are carried out.

15.2 Correspondence had been received regarding the siting of the speed camera van at Hunsdon Manor Gardens. A resident advised that the van blocked a clear view of the road which could cause an accident. Rod Barker advised that he would find an e-mail address for the Road Safety Partnership so that they could be alerted to the situation.

15.3 The hedge at Freemans was removed in error as it was not in the original plan, which they have tacitly admitted but made no proposal to rectify. No action can be taken by the Council in this respect.

16. Items raised for the next agenda

None raised.

17. Date and place of the next meeting.

Next meeting will be held on Thursday 16th May at 7.30 pm at Weston Village Hall

Signed

L. H. Dunn

Chairman Date

MAY 16/19.