Weston under Penyard
Parish Council

Minutes of the Parish Council Meeting held on Thursday 6th December 2018 at 7.30pm at Weston Village Hall

Present Linda Dunn (Chair) Rod Barker (Vice Chairman), Chris Morris, Paul Marshall, Deidre Byrne Martin Firman Linda McGill, Liam Kearns

1. To receive apologies for absence
Apologies accepted from Greg Weston and Bryan Davies.

2. To receive declarations of interest and written requests for dispensations
Linda Dunn – item 10.9

3. Open Forum
To receive the views of local residents on Parish matters
No matters raised.

4.To agree and sign the minutes of Parish Council Meeting held on Thursday 11th October 2018
It was **RESOLVED** to agree and sign the minutes of the meeting held on Thursday 1st November 2018

5. Highways

5.1 To consider issues for reporting to Balfour Beatty
No new issues for reporting.
The Chairman had not received any further response to the proposed lane signs along the A40.
5.2 The response to the pothole review and sent to Herefordshire Council was noted.

6. Lengthsman

6.1 The work had not been done to clear the stream at Pontshill bridge. The work to replace the planks and stile over the stream at Pontshill had not been done. The grip at Bollitree needed further work. The work at the triangle at Bollitree was outstanding. The Chair would contact the Lengthsman to ensure that this work was carried out.

7. Footpaths

7.1 The spring on the gate into Church field needed to be replaced.

8. Planning

8.1 To note planning applications approved/refused by Herefordshire Council since the last meeting:
8.1 (a) P184117 Land adjacent The Link Site for proposed construction of a holiday chalet. It was resolved to **OBJECT** to this application.

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8.1 (b) P184318 Wharton Farm, Pontshill Prior notification of agriculture or forestry development – proposed building. It was resolved to **SUPPORT** this application.

9. Policies

9.1 To consider adoption of amended Standing Orders. Proposed for adoption by Cllr. Morris and seconded by Cllr. Firman. It was **RESOLVED** to adopt the Standing Orders and place on the website.

9.2 To consider adoption of Risk Management Policy. Proposed for adoption by Cllr. Barker and seconded by Cllr. Dunn. It was **RESOLVED** to adopt Risk Management Policy and place on the website.

10. Finance

10.1 To note bank balance: The bank balance was noted.

10.2 To note the budget report. The budget report was noted.

10.3 To note quarterly check of cheques/bank statement up to November 13th . Cllr. Morris had done a check.

10.4 To consider budget for 2019/20 and precept amount for 2019/20. The proposed budget for 2019/20 was considered and will be agreed at the January meeting. The precept amount would be considered at the January meeting.

10.5 To consider invoices for payment:

10.5 (a) '20 is plenty' signs £116.36. It was agreed to pay this invoice.

10.6 To consider adoption of Financial Regulations. The Financial Regulations were adopted and would be placed on the website.

10.7 To consider internet banking for the Parish Council. It was agreed that until a new clerk was appointed this would be considered then.

10.8 To consider the appointment of RFO in the absence of clerk. It was agreed to appoint Cllr. Morris as RFO until the appointment of a new clerk.

10.9 To consider a grant to village hall re: new boiler. Background information was given to the council about the need for a new boiler at the village hall. This would be discussed further at the January meeting.

10.9 To note financial information to be placed on PC website. It was agreed that the bank balance spread sheet would be placed on the website after each meeting.

11. Parish Projects

11.1 To receive verbal reports on the following Parish projects:

11.2 Road safety- SID update

11.2 (a) The Vice Chairman reported that one site had been approved for the SID. A further 3 sites had been asked for.

11.3 Community right to bid – nothing to report

11.3 (a) Litter pick proposed for December 8th. 10 a.m. at Village Hall. Cllr. Bryne would arrange.

11.4 Service & Facilities

11.4 (a) To consider cameras at the Village Hall. It had been decided that this was not an option for the village hall.

11.5 Sustaining Rural Environment. Nothing to report.

12. Parish Council Booklet

12.1 To receive an update on proposals for a Parish Council booklet. Cllr. Firman reported that the project was on-going and he was contacting various councilors. He was hoping to finish by March 2019.

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13. Sponsorship of Community Champion's Award

14.1 To receive a report. Cllr. Firman explained how the award would work. The award would help the PC to connect with the community and the award could go to an individual or group within the community. It was hoped to get the awards in place for the autumn of 2019. The criteria for the award would be drafted.

14. Progress on recruitment of a Parish clerk.

12.1 Advertisements had been placed on notice boards and in the Weston News. There had been no response so far. An ad would be placed in the Ross Gazette.

15. Correspondence

15.1 Complaint about noise from Penyard House. It was agreed that the chair would write a letter to Penyard House.

15.2 Letter received about the increase and anti-social behaviour of cyclists in Penyard Wood. It was agreed that a letter would be sent to the Forestry Commission.

16. Items to be raised at the next meeting

16.1 Items as per the agenda

17. To note the date of the next meeting as Thursday 10th January 2019 at 7.30 pm in Weston Village Hall

It was **RESOLVED** that the next meeting will take place at 7.30pm on Thursday 10th January 2019 in Weston Village Hall

Signed.....L.M.Dunn.....   **Dated**.....10 . 1 . 2019.....

Linda Dunn
Chairman