



WESTON UNDER PENYARD PARISH COUNCIL

Minutes of Parish Council Meeting held on 7th June 2018 at 7.30 p.m. at Weston village hall.

Present Chairman Linda Dunn, Rod Barker (Vice-Chair), Chris Morris, Deirdre Byrne, & Greg Weston & Liam Kearns

In attendance; Kath Greenow Parish Clerk Balfour Beatty Locality steward Kevin Williams, David Howell Rector Weston Under Penyard PPC

1. To receive apologies for absence.

Apologies accepted from Bryan Davies, Linda St Hill, Paul Marshall & Martin Firman

2. To receive declarations of interest and written requests for dispensations.

None declared

3. Open Forum.

To receive the views of local residents on parish matters

David Howell rector of Weston Under Penyard PPC spoke about repairs required at Weston Under Penyard Church. As request was Made for financial support from the parish council. This could not be discussed at the meeting and would be an agenda item at the next Parish Council meeting in July

4. To agree and sign the minutes of The Annual Parish Council Meeting on Thursday 3rd May 2018

Amendments were made to the draft minutes by the Parish council.

It was **RESOLVED**: To agree and sign the minutes of The Annual Parish would be looked at by the Meeting on Thursday 3rd May 2018.

4. Reports

4.1 Balfour Beatty Locality steward Report

The locality steward advised that he would attend Parish Council meeting when he was able too.

Matters raised with the locality steward were footpaths issues at Pontshill consisting of crops growing on the footpath which need to be cleared by the landowner as this was an encroachment of the footpath and needed to be accessible to walkers,

Pontshill bridge issues

A meeting would take place between Linda Dunn (Chairman) and the locality steward to look at issues in the parish which needed attending to by Balfour Beatty or Parish Lengthsman.

5. Highways

5.1 To consider Highways issues for reporting to Balfour Beatty

Pot holes in the parish are still an issue in the parish as they have not been attended too

5.2 To consider Parishioners letter regarding blockages under the bridge at Pontshill

It was **RESOLVED**: that this would be looked at when the Chairman meets with BB Locality Steward

5.3 To note response from Balfour Beatty locality steward concerning complaint made about Cedar trees at the entrance to Hudson Manor Gardens

The locality steward reported on the complaint made relating to Cedar Trees at Hudson Manor Gardens the locality steward advised that he had contacted the landowner and is awaiting feedback.

6. Lengthsman

6.1 To consider work to be undertaken by the lengthsman

It was **RESOLVED**: that the Lengthsman attend to the following: flooding issues at Bollitree / green lane area - culvert/grips needs unblocking

Footpaths work. Complete outstanding footpaths work previously identified and advised on, but not completed to date.

6.2 To agree and sign Parish Paths(P3) & Parish Lengthsman schemes contract between Balfour Beatty & The Parish Council for 2018/19

It was **RESOLVED**: to agree and sign Parish Paths(P3) & Parish Lengthsman schemes contract between Balfour Beatty & The Parish Council for 2018/19

It was **RESOLVED**: to agree the lengthsman contract between the Parish Council and Parish lengthsman. The clerk was asked to prepare a lengthsman job sheet for the lengthsman to complete when carrying out work for the PC

The lengthsman reported that he needed to attend a traffic management course and asked for a contribution from the Parish Council towards the cost of this. The Parish Council were happy to make a contribution towards the training costs.

7. Footpaths

7.1 To receive a report from the footpaths officer and consider work required as appropriate. No report

8. Planning

8.1 To note planning applications approved /refused by Herefordshire Council since the last meeting

Planning permission granted by Herefordshire Council: application 180897 Rudge House Farm Rudge Pitch , application 180850 The Olde Shoppe Weston Under Penyard

8.2 To consider commenting on planning application:

181686 Land Adjacent Ivylea House, Bromsash Ross- on – Wye Herefordshire
Description: Variation of condition 1 planning permission P174532/F. To allow amendments to design of plot 1

It was **RESOLVED**: No comment would be made by The Parish Council las the application was outside of the parish

8.3 To consider letter from a parishioner concerning 25% tree cover on new housing developments

Discussion took place on the letter received and it was **RESOLVED**; to write to Herefordshire Council Planning Dept to ask if they will be adopting anything like this

8.4 To consider response from F.O.I request made to Herefordshire Council relating to affordable housing

The response from F.O.I request made to Herefordshire Council relating to affordable housing was noted along with the 2 responses from Herefordshire Council Planning committee members . No further action required

9. Finance

9.1 To note bank balance as per bank statement

Bank balance noted as £26712.30

9.2 To consider invoices for payment:

It was **RESOLVED**: to pay

Lengthsman invoices £160.00 & £260.00

Clerks salary -May as per contract

HMRC Paye due £16.60

10. Trees

10.1. To receive a report from the tree warden and consider any action required.

No report

11. Parish Projects reports

11.1 To receive verbal reports on the following parish projects and consider any action

11.2 Road safety- SID update an email had been revised from Balfour Beatty advising that “the booking is with our survey provider and we are just waiting for the date confirmation but it should be carried out in the next couple of weeks.”

11.3 Community right to bid - Nothing

11.4 Service & Facilities – The Clerk and Cllr Morris would attend a training for the new website on 19/6/2018

11.5 Sustaining Rural Environment- Nothing

12. Parish Council Booklet

12.1 To receive an update on proposals for a Parish Council booklet
Information is still needed from Cllrs

13. Correspondence

13.1 To note correspondence received
Noted

14. Items raised for next agenda (no discussion)

Street naming plaques
Website

15 To note date of next Meeting as Thursday 5th July 7.30pm Weston Village Hall

Signed **Dated**

Linda Dunn

Chairman