

WESTON UNDER PENYARD PARISH COUNCIL

Minutes of the meeting of Weston under Penyard Parish Council held on Monday 4th July 2016 at 7.30 p.m. at Weston Village Hall.

PRESENT:- L Dunn, B Davies, L Kearns, C Bailey ,R Barker, G Weston, D Byrne

APOLOGIES :- C Chinn

CLERK: L New

1. To receive apologies for absence – C Chinn

2. Declarations of interest and written requests for dispensations – none received

3. Minutes of Last meeting - The minutes of the meeting held on June 6th 2016 approved with amendments

4. Open Forum – To hear views of local residents on parish matters. 1 resident was present

4.1 C Morris asked about the Neighbourhood Plan notices. Linda Dunn stated that there are notices on the notice board across from the Weston Cross ,one on the Church notice board , one in recreation ground. All were posted by Herefordshire Council . There is also a notice on the Website.

4.2 C Morris asked about the vacancies on the Parish council – It was noted that the request for applications for councillors is on the Notice boards .R Barker volunteered to tell electoral services that no request for election had been made and so the Parish Council will proceed with inviting applications for Co-opting councillors. One application has been received .

4.3 C Morris asked whether the parish planning group are happy regarding the section 106 agreement regarding the site next to Seabrook Place. LDunn noted that the planning group has not yet discussed the 106 agreement in relation to the green space. No detailed planning information has been provided. LDunn will request a clear copy from the planning officer

4.4 Re The Hunsdon Manor site 106 L Dunn to provide a clean copy. The council had been assured that MF Freeman would keep the Parish Council informed and this had not happened. Request that the Clerk invites Freeman to the next meeting

5. Progress reports on action points requested in the last minutes

5.1 WReid, the council's lengthsman had provided an update as to his way of working by phone to the clerk. This was relayed to the Parish Council. He agreed to attend the September meeting and will meet councillors to review work that is required in the Parish

5.2 RBarker agreed to meet with the lengthsman regarding work requested:-

5.2.1 to cover the Footpaths from Penyard House up to the new build at Ariconium ,

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5.2.2 In addition from the bus-stop at Weston all the way to Ryeford, as mentioned in the email received from a resident , and the Church yard. Proposed By LDunn seconded BDavies.

5.3 Notice Boards update – BDavies reported as completed

5.4 Website update –LDunn and Clerk to meet with Dale Gribble from Above IT during July.

5.5 Roads / Potholes -LKearns reported that drainage from the road from Bollitree Castle towards Springetts lane needs attending to . Clerk to raise with Balfour Beatty.

5.6 Classes to be offered – DByrne reported that a request will be posted in the Weston News for suggestions as to what classes the residents would want to see. Engagement of the public is seen as key and to make reference to the Neighbourhood Plan

5.7 Frame for Map - size is A0 . Frame to cost £29 plus VAT. Approved

5.8 Thanks to CChinn regarding parish maps supplied

6. Reports from appointed officers on Parish Projects

6.1 Road safety RBarker / L Kearns – No response to clerks email as requested last month. Clerk to chase

6.2 Community right to bid – CBAiley – nothing to report

6.3 Services and facilities DByrne /GWeston / BDavies.

6.3.1 All reported that the litter pick was poorly attended,even though the litter was picked up along the A40 it is now back to how it was. LKearn's reported that the Parish Council needs to engage the public and keep trying. RBarker proposed a Litter Pick in September .Seconded BDavies

6.3.2 Also reported that the Litter bin was overflowing in the bus-stop. Parish Council needs to purchase a new Litter Bin as it is rusty. Proposed BDavies. Seconded LDunn Agreed

6.3.3 BDavies raised the idea of a community shop. Suggestion to be posted in the Weston News.

6.4 Sustaining Rural Environment CChinn/LDunn – nothing to report.

6.5 Footpaths - Paul Marshall footpaths officer . Report received detailing issues with stiles that needs replacing and vegetation cut back. LDunn reported that the Parish Council can request stiles from Balfour Beatty and the Parish Council just have to pay to install. BDavies asked if the Parish should have Kissing Gates instead. LKearns advised that they can cause issues for horses. LDunn proposed that 2 replacement stiles will be requested, together with 2 cross steps. CBAiley seconded . Agreed Clerk to approach Balfour Beatty. BDavies reminded the council that hedges can't be cut at this time of year.

6.6 Tree Officer PRutter

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6.6.1 Clerk has received confirmation that he accepts his appointment as tree officer

6.6.2 Paul Rutter reported by email that he is awaiting response regarding whether tree preservation orders might be imposed on the trees screening the south side of the garden at Upper Weston from the A40 road (the site of planning application 153792).

6.7 Defibrillator update and to approve £1,645 donation to Community Heartbeat trust

6.7.1 RBarker reported that he has received the cabinet. Question raised regarding electricity usage within the Telephone Box to be used to house defibrillator. RBarker will keep this under review and advised that Community Heart Trust (CHT) are advising him on all that is required. RBarker advised the council that the defibrillator will be continued to be owned by CHT for 4 years, and then the Parish Council can purchase it for £1. CHT cover the Insurance

6.7.2 RBarker advised he has applied for lottery funding for further Defibrillators.

6.7.3 R Barker also commented that many people have expressed interest in training on the defibrillator

6.7.4 CBailey proposed the council approve the £1,645 donation to Community Heartbeat trust R Barker Seconded. All were agreed.

7. Financial Matters

7.1 Clerks Contract .Clerk Updated the council that the new format employment contracts won't be available from HALC until Autumn

7.2 To Review Detailed spend year to date. No questions

7.3 To approve Clerks timesheet and payment of salary £176.67 — **APPROVED**

7.4 To Approve Clerks expenses £4.10. Clerk commented that the mileage to Parish meeting will not be claimed. Proposed LDunn Seconded R Barker. All Approved.

7.5 To review the Councils Annual return. Audit report was recorded

7.6 To approve payment to ABOVEIT for the domain name renewal £25 Proposed LDunn. Seconded CBailey

7.7 To approve payment to village hall for 2015/16 hire in the sum of £126.50 Proposed LDunn Seconded RBarker Agreed LDunn requested that the payment be made monthly to the Village Hall. C Bailey proposed quarterly .Seconded LKearns. Agreed

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