

WESTON UNDER PENYARD PARISH COUNCIL

Minutes of the meeting of Weston under Penyard Parish Council held on Monday 5th December 2016 at 7.30 p.m. at Weston Village Hall.

PRESENT:- R Barker (Acting Chair) B Davies, L Kearns, C Bailey, G Weston, D Byrne,
P Marshall, C Morris
ABSENT : L Dunn

CLERK: L New

1. **Apologies for Absence** –Received from L Dunn. R Barker chaired the meeting.
2. **To receive declarations of interest and written requests for dispensations** – There were none declared
3. **To Approve Minutes of Last meeting** Minutes were approved with amendments.
4. **Open Forum** – To hear views of local residents on parish matters. None Shared.
5. **Council matters reviewed:-**
 - 5.1 Election Update / Councillor co-option .Dr Helen Watts, a prospective Councillor sat in attendance, but chose to wait until end of meeting prior to deciding to join. She said that she had concerns relating to the workload.
 - 5.2 Councillor Training 14th December 2016 - To note correspondence and Code of conduct 11a /c Noted that email correspondence was yet again unacceptable. RBarker stated that this is not the first time this problem has arisen , and requested that it be the last. Clerk has refused to receive further emails from the Councillor concerned. Updated code of conduct to be investigated, to ensure all understand the required conduct.
 - 5.3 First Aid training costs. It was noted that 10 people who are on the VETS list should have First Aid training. Agreed to use ~~the~~ Anubis at a cost of approx £350. List of people to be trained to be circulated by RBarker. ~~WD~~
 - 5.4 BT Telephone Boxes within the parish – no requests for adoption have been received by the Clerk. Deadline ~~28~~ ²⁸ /12 Clerk to declare interest in the phone box at Lea Bailey – no 750215. ~~WD~~
6. **Lengthsman** – Work performed / required was reviewed. It was noted that 2 days had been worked on the churchyard, with 1 more day to complete in order to clear the school foliage. Dog bin still to be moved.
7. **Locality steward – Kevin Williams sent his apologies** . Clerk to write to him regarding grit bins & concerns regarding his lack of attendance.
8. **Update on the defibrillator project** It was noted that more training on the defibrillator is to be received. R Barker reported that a new defibrillator was installed outside the Weston Under Penyard village hall . All Approved payment of £45 for the VETS system. ~~VETS phone number is 500000. DELETE~~
R Barker requested a working group to publicise what the parish has to offer . C Bailey , C Morris, D Byrne, R Barker volunteered. Clerk to add details re the defibrillator on the website.
9. **Parish SID's** . Noted that they were expensive .Ruled out at present. C Bailey requested that R Barker investigate a radar gun.
10. **Reports from appointed officers on Parish Projects**
 - 10.1 Road safety R Barker / L Kearns . Meeting to be held with Community Safety Officer
 - 10.2 Community right to bid – C Bailey. No update. 8 Weeks to hear regarding Weston Cross as an ACV. This should ensure that the Parish Council will hear if any changes are planned.
 - 10.3 Services and facilities D Byrne /G Watson / B Davies Nothing to report.

WD

- 10.4 Sustaining Rural Environment L Dunn. Nothing to report.
- 10.5 Discuss Open Day for Parish Projects. D Byrne suggested 25/2/17. R Barker to check Village Hall. Clerk to add on the website request for ideas.

11. Reports from appointed officers

- 11.1 Footpaths survey - P Marshall, Footpaths Officer .It was agreed in November's meeting that 13 days work / up to £1,675 was available. PM to send a list to clerk regarding work required.

12. Financial Matters

- 12.1 Payment to the lengthsman in the sum of £200 – Approved.
- 12.2 To note detailed spend year to date . Noted
- 12.3 To approve payment regarding litter pick equipment £89.30 Approved
- 12.4 To approve Clerks timesheet and payment of salary £249.30 Approved
- 12.5 To Approve Clerks expenses £0.55. Approved , not paid .Carried forward to next month.
- 12.6 To approve payment to Grant Thornton for the Audit £120 Approved.
- 12.7 To review budget and proposed precept 2017/18. All Agreed to keep the precept at 2016/7 level

13. Planning

- 13.1 Planning group monthly report was noted. Report to be submitted re the developments at Bromsash & IvyLea.R Barker declared an interest in both developments

14. To note and approve Parish Council Policies.

- 14.1 Financial regulations policy – To be reviewed at next meeting.
- 14.2 Risk Assessment policy . Clerk reported that the litter pick had been added to the risk assessment

15. Correspondence received and distributed – None Received

16. Items for next agenda

Code of conduct review update.
Parish Projects ideas.

R Barker asked if Dr Watts was willing to be a Councillor having experienced a meeting . She confirmed that she was, *A SHE WAS CO-OPTED.*

Meeting Closed at 9.20

17. Date of Next meeting

- 17.1 Jan 9th 2017
- 17.2 March 6th 2017
- 17.3 April 3rd 2017
- 17.4 May 8th 2017

*L.R. Dunn
9/1/17.*