

WESTON UNDER PENYARD PARISH COUNCIL

Minutes of the meeting held on 2 November 2015 at Weston Village Hall

PRESENT S Lewis (Chairman) L Kearns B Davies R Barker D Byrne C Bailey J Duthie L Dunn
G Weston C Chinn

ATTENDING K Shilton (Clerk) 6 residents and 1 member of the NPlan Steering Group

1. OPEN DISCUSSION FOR THE PUBLIC Not required

2. APOLOGIES None

3. DECLARATIONS OF INTERESTS R Barker planning application 153026 which was recorded in the register

8. PLANNING MATTERS AND APPLICATIONS

153026 Land adjoining Porch Cottages proposed erection of single dwelling access and associated parking and parking to Porch Cottages.

The applicant described the proposed changes to the previous application highlighting that this latest proposal would now give 3 homes rather than the previous 4 proposed.

During discussion the Chairman closed the meeting for the public to speak.

The Steering Group member advised to take into consideration that the application was outside the settlement boundary and made reference to the Parish Neighbourhood Plan documents and the adopted Herefordshire Council Local Plan Core Strategy.

The Chairman opened the meeting.

After further discussion the meeting resolved to object to this application as it is outside the settlement boundary as defined by the Parish Neighbourhood Plan.

152572 Winter Barn proposed single storey extension / retrospective.

This was at the time of the meeting not available on the planning website. It was agreed members would send their comments to the Clerk by 9 November 2015. The NPlan Steering Group were also invited to submit their comments.

4. MINUTES OF THE LAST MEETING HELD ON 5 OCTOBER 2015

Following discussion the following revision was agreed.

Section 10. Leadership Trust (Penyard House Acquisitions Ltd)

Section 10. Planning applications / assistance to the Parish Council. The following text was resolved. Following discussion on the Neighbourhood Plan Steering Group proposals the Parish Council resolved to keep the terms of reference as they stand being proposed by C Bailey and seconded by C Chinn.

The minutes were then agreed and confirmed and signed by the Chairman.

5. ACTION POINTS FROM THE MINUTES

Reference was made to the items on the agenda.

6. REPORTS FROM APPOINTED OFFICERS None received

7. FINANCIAL MATTERS

The budget proposals for consideration for the financial year 2016/2017 had been circulated to members prior to the meeting.

The Chairman highlighted that one of the major costs was the further development of the Neighbourhood Plan and the Steering Group were reminded to consider the estimated costs for the next financial year, particularly as the grant awarded in 2015 any balance must be returned after 31 December 2015.

The Clerk will further attempt to determine if any grants are available for the Lengthsman Scheme and Footpaths Scheme.

It was agreed to review this proposal again at the December 2015 meeting and a precept resolved.

Payments agreed:

Clerk fee £344.00 Administration £52.50

Travel £24.30 Office expenses £17.26

9. NEIGHBOURHOOD PLAN UPDATE

The Neighbourhood Plan is now at the stage for external examination. The Steering Group and Parish Council Chairman have agreed that C Collinson is the preferred choice of examiner and the Clerk is to inform Herefordshire Council Planning of this decision.

A meeting will take place on the 4 November 2015 with the Developer/Parish Council Members/Steering Group Members regarding the proposed application of the land adjacent to Penyard Gardens 150888.

C Bailey proposed that the Parish Council, Steering Group and Herefordshire Council Planning make the opportunity to discuss the draft Heads of Agreement of the 2 main development sites which was agreed by the meeting.

10. PARISH PLAN PROJECTS

In preparation for the working groups including residents, Council members agreed to be leaders for the 4 projects.

Road Safety. R Barker, L Kearns.

Services and Facilities. D Byrne, B Davies, G Weston.

Sustaining Rural Environment. C Chinn, J Duthie.

Community Right to Bid. C Bailey.

Neighbourhood Plan Steering Group members will also be represented on these groups and will submit nominations to the Parish Council.

11. TRANSPARENCY CODE AND COMMUNICATION

Using the notes prepared by the Clerk as a discussion document, the meeting made resolutions on the following matters:

Future use of Parish Council information on websites. It was resolved to further develop the present established website to include both Parish Council related matters and the Parish Neighbourhood Plan.

It was resolved that C Chinn make initial contact with Steering Group member J Smart to discuss the development and structure.

It was resolved that the Clerk has a contact email address suggested as clerk@wup.org.uk

It was resolved that the Weston News continues to be used for highlights of the Parish Council meetings adding the website availability of the full minutes.

Parish Council minutes. It was resolved that the minutes of Parish Council meetings be distributed to all members on the Wednesday of the following week of the Parish Council meeting. Example: PC meeting 2 November 2015 minutes distributed 11 November 2015.

The agenda will be circulated on the Tuesday of the week prior to the Council meeting.

12. LITTER IN THE PARISH

It was agreed as an initial project to include this subject in the Parish Plan projects Services and Facilities / Sustaining Rural Environment.

13. NEW USE OF THE RED TELEPHONE BOX

Proposals were suggested for further consideration being an Information Centre / Book Swap/ Placement for a defibrillator.

L Dunn agreed to further investigate costs, grants available and the feasibility of a defibrillator at this location.

14. CORRESPONDENCE RECEIVED AND DISTRIBUTED

A resident has requested advice regarding papers established for the Queen's Jubilee. The meeting advised these should be submitted to the Herefordshire Council Archive Office.

The same resident had appreciated receiving information from the Chairman including a description of the work carried out by the lengthsman scheme. It was proposed that the Clerk submit similar information to the Weston News.

15. OTHER MATTERS FOR CONSIDERATION AND NOT REQUIRING A FINANCIAL DECISION

No comments were made.

16. ITEMS FOR THE NEXT AGENDA

Budget and precept for the financial year 2016/17

Section 106 Agreements for the proposed development sites

Website and Communication

Parish Projects

Red Telephone Box

NEXT MEETING TO BE HELD ON 7 DECEMBER 2015 AT 7.30 PM AT WESTON VILLAGE HALL.

The meeting started at 7.30 pm and ended at 9.55 pm

Signed

Chairman

Date

