



WESTON UNDER PENYARD PARISH COUNCIL

Minutes of Parish Council Meeting held on Thursday 5th April 2018 at 7.30 p.m. at Weston village hall.

Present Chairman Linda Dunn, Rod Barker (Vice-Chair), Bryan Davies, Chris Morris, Deirdre Byrne, & Linda St Hill
In attendance; Kath Greenow Parish Clerk

1.To receive apologies for absence.

Liam Kearns, Martin Firman , Greg Weston & Paul Marshall

2. To receive declarations of interest and written requests for dispensations.

None declared

3. Open Forum. To receive the views of local residents on parish matters

No members of the public present

4. To agree and sign the minutes of Thursday 4th January 2018

It was **RESOLVED:** to approve & sign the minutes of Thursday 4th January 2018

5. To agree and sign the extra Ordinary Meeting Minutes of 8th February 2018

It was **RESOLVED:** to approve & sign the extra Ordinary Meeting Minutes of 8th February 2018.

6. Reports

6.1 Ward Cllrs report

No ward Cllrs report from Ward Cllr H Braemar

6.2 Community Police report

The Chairman reported that she had meet with C.S.O Simon Hall (Safer Neighbourhood Team) who had asked about attending the parish council meetings. The Chairman has given him dates of the PC meetings.

7. Highways

7.2 To consider Highways issues for reporting to Balfour Beatty.

Pot hole continue to be a problem in the parish and the Clerk was asked to report the following to B/B locality steward:

Weston Hall area & Rectory Lane

There was also an issue relating to hedges on both sides of Bartwood Lane Pontshill. The landowner was identified and is responsible for attending to overhanging hedgerows from his land onto the lane and the Clerk was asked to contact B/B's locality steward to request that the landowner is contacted to request that the overhanging hedgerow is cut back.

8. Lengths man

8.1 To consider work to be undertaken by the lengthsman

Work undertaken by the Lengthsman since the last meeting was noted as: Rectory Lane – near the railway bridge ditch needs cleaning out. No further work identified.

8.2 To consider renewal of contract for PC Lengthsman for 2018/19

It was **RESOLVED**: that the Clerk prepares a draft contract for consideration at the next meeting by the parish council.

The Lengthsman produced a copy of his current insurance which would be held on file by the Parish Council Clerk.

9. Footpaths

9.1 To receive a report from the footpaths officer and consider work required as appropriate.

A footpath's gate needs to be install at the back of Model Farm (footpaths officer has the gate). Broken stiles at Pontshill need attending to. The Clerk was asked to contact the Lengthsman to request that the gate is install and that the broken stiles at Pontshill are attended to.

10. Planning

10.1 To receive Parish Council Planning Group monthly report

The Chairman & Vice Chairman reported on the planning committee meeting that they had attended relating to application 163324 Land Adjacent to the west of Westin Under Penyard - Reserved matters application (layout, scale, appearance and landscaping) following outline approval 150888 - for the erection of 35 dwellings.

It was **RESOLVED**: that the Clerk makes a FOI request for the Viability Study to Herefordshire Council, and that a letter is written to Herefordshire Council concerning the drop in affordable housing.

10.2 To agree street lighting arrangement on 163324 Land to west of A40.

The Chairman advised that she had contacted Andy Byng of Herefordshire Council stating that: The PC does not wish to be a 'lighting authority'. Therefore, the street lighting will need to meet BS standards.

10.3 To consider commenting on planning application:

180852 Land at Bromsash opposite Hilltop, Bromsash Ross – on- Wye Description: Erection of a stable building.

It was **RESOLVED**: that the application is outside of the parish and the parish council offers no comment

180772 The Cottage, Ryeford, Weston-under-Penyard Description: Proposed change of use of agricultural land to domestic garden.

It was **RESOLVED**: to support the application

12. Finance

12.1 To note finance report & Budget

The finance report and budget update were noted

12.2 To consider invoices for payment:

It was **RESOLVED**: to pay

Clerk's Mileage £ 43.20

HALC Annual Subscription fee £552.02+vat

12.3 To agree repayment made in error by HFDC to the Parish Council of £3500.00

It was **RESOLVED**: to repay the payment made in error by HFDC to the

Parish Council of £3500.00

12.4 To agree to chair's mileage expenses to attend HC planning meeting
It was **RESOLVED**: to pay chair's mileage expenses to attend HC planning meeting

13. To consider implications of General Data Protection Regulations

The clerk advised on the new GDPR and training on this from HALC.

The Clerk would send the information required to Councillors along with draft policies that would need to be put in place.

14. Trees

14.1. To receive a report from the tree warden and consider any action required.

Tree branches had snapped off during the snow at Hanson Manor Gardens.

Clerk to contact B/B locality steward and ask for them to attend to the removal of the fallen branches.

15. Parish Projects reports

15.1 To receive verbal reports on the following parish projects and consider any action

15.2 Road safety- SID update- awaiting a reply on SID survey

15.3 Community right to bid - nothing

15.4 Service & Facilities – nothing

15.4a To consider interest received concerning club /activities for parishioners of the parish. There had been some interest relating to club /activities, but there was a need for volunteers to help run the activities. An offer of a tennis table had been made by a parishioner, which the PC were grateful for, however until there was more interest and volunteers no further progress could be made.

The Clerk was asked to contact the parishioner to thank them for the offer of a tennis table

15.5 Sustaining Rural Environment - nothing

16 Parish Council Booklet

16.1 To receive an update on proposals for a Parish Council booklet

No further update

17. Correspondence

17.1 To note correspondence received

18. Website

18.1 To consider removal document no longer required on website and other Website matters.

It was **RESOLVED**: that the old website is taken down

The new website is up and running. Information on the new website address is to be put in the parish magazine.

Some amendments are required on the new website which the clerk will attend to

19. Items raised for next agenda (no discussion)

Grant policy

40mph from Weston straight through to Ryeford

Clerks annual review report

20. To note date of next Meeting as Thursday 3rd May 2018

Annual Parish Meeting 7pm followed by Annual Parish Council Meeting

Signed **Dated**

Linda Dunn

Chairman